



# Winthrop Public Schools

One Metcalf Square

Town Hall

Winthrop, Massachusetts 02152

617-846-5500 x 7110 Fax 617-539-0891

***Lisa A. Howard, M.Ed.***

*Superintendent of Schools*

July 6, 2020

Dear Parent/Guardian,

The Winthrop Public Schools Residency Policy states that “students who are enrolled in the Winthrop Public Schools shall be required to re-establish residency prior to entering grades three (3), six (6) and nine (9).

This process is one of the safeguards used by the Winthrop Public Schools to ensure that all students enrolled in our schools are residents of the Town of Winthrop. Although the re-registration process may be an inconvenience to some families, we hope that residents understand that this is a valuable tool to ensure that all our students are in fact residents of the Town of Winthrop.

As a parent/guardian of a child/student entering grade **THREE, SIX and/or NINE**, you are required to fill out a Re-establish Residency Packet and provide the requested information prior to August 26, 2020. Required documentation and policy may be found [HERE](#).

Once you have completed the Re-establish Residency Packet, please deliver the packet to one of the locations listed below so that your student is able to start school on September 2, 2020 without delay. A staff member will be present at the dates and times listed below to review the packet and answer any questions you may have regarding the requested documentation. Students will not be registered to attend the Winthrop Public Schools if the process has not been completed prior to the August 23, 2020 deadline. You are not required to share any financial information that is listed on the required documentation and you may redact that information on the documents as needed. All documentation must be current and have your students current registering address on all the supporting documentation including but not limited to parent/guardian photo identification. If you have any questions related to the process, or your inability to physically attend one of the times noted below, please email Andrea O’Leary at: [aoleary@winthrop.k12.ma.us](mailto:aoleary@winthrop.k12.ma.us).

**NOTE: Upon arrival, please abide by the social distancing requirement of 6-foot social distancing and wearing of face covering.**

## **Location and Hours of Re-establish Residency Packet Review:**

**Arthur T. Cummings School - Cafeteria, 40 Hermon St (door next to new playground)**

<b>Mondays</b>	<b>8:00am to 10:00am</b>	<b>July 13, 2020-August 24, 2020</b>
<b>Wednesdays</b>	<b>5:00pm to 6:30 pm</b>	<b>July 15, 2020-August 26, 2020</b>

Sincerely,

*Lisa A. Howard*

Lisa A. Howard, M.Ed.

Superintendent of Schools

*“The Winthrop Public Schools does not discriminate on the basis of race, color, religion, sexual orientation, national origin, age, gender, disability, or homelessness for employment, participation in, admission/access to, or operations and administration of any educational program or activity in the School District*